



INTERNATIONAL STUDENTS CHECKLIST

We are pleased that you have decided to apply for admission to Carteret Community College (CCC). To come to the United States and attend college at CCC, you must obtain a form I-20 from an institute of higher learning (CCC), which will allow you to apply for an F-1 or M-1 visa through your nearest American embassy or consulate. Please, read this carefully and follow the checklist below.

- Submit a completed Carteret Community College Application for Admission. Apply on-line at: <http://www.carteret.edu>.
- Completion of secondary education (equivalent to high school education in the U.S.). Provide complete, certified, and official academic records in **English**, from secondary and post-secondary (university and training) schools, from a recognized service such as World Education Services, Inc., www.wes.org. Records should include courses taken, grades received, and degrees or certificates earned.
- Have official Test of English as Foreign Language (TOEFL) score of 550 (paper), 213 (computer), or 64 for Internet Based Test (iBT) sent from Educational Testing Services. Computer based tests are only valid for two years from the test date. To submit a TOEFL score, applicants must provide a copy of their official TOEFL score report or have the score reported directly to Carteret Community College. The TOEFL code for Carteret is 5092. Applicants from English speaking countries should submit SAT or ACT scores. The scores must be high enough to waive college placement test requirements. SAT scores for critical reading and critical writing require a minimum score of 500 on both tests; and the SAT for math requires a score of 550. The ACT scores for math, reading, and English require a minimum of 20 in each category. With your test scores at or over the limits, you will be waived from the college placement testing in reading, numerical skills, writing, and algebra. All students are required to take the computer literacy and keyboarding skills speed tests, unless they have passed prior college coursework in computers.
- Submit a photocopy of your current and valid Visa and Passport.
- Submit proof of financial support, by submitting a confidential financial statement including sponsor's Affidavit of Financial Support and an official letter, in English, from sponsor's bank verifying that there are sufficient funds available for applicant, and any accompanying dependents, to complete one year of study (fall, spring, and summer terms). A Form I-20 will not issued until all financial documentation is received and approved. The Affidavit of Financial Support can be downloaded from <http://www.carteret.edu>.

** The signature on the sponsor's letter of support must be notarized or certified by a notary public. An original and official letter from your sponsor's bank or financial institution giving the following information:

- Date account was opened.
- Current account balance (showing a minimum of \$ 31,341.00 on deposit)
- A current exchange rate or U.S. dollar equivalent.
- This letter must be on bank stationery and signed by a bank official. A photocopy or original copy of your sponsor's monthly bank statement DOES NOT QUALIFY!

CONTINUED ON BACK

- If you plan to support yourself (no sponsor), an Affidavit of Financial Support is ***not required***. You must, however, submit a letter from your bank with the above information and the bank account must be in your name.

2011-2012 Cost of Attendance (12 month)

Tuition and fees:	\$10,680.25
Books and supplies:	\$ 1,200.00
Transportation :	\$ 4,260.00
Personal Expenses	\$ 3,000.00
Room and Board:	\$12,000.00
SEVIS registration:	<u>\$ 200.00</u>
	\$31,340.25

Tuition and fees are subject to change by the Board of Trustees and the North Carolina State Legislature.

- Submit a completed International Supplemental Form, labeled the North Carolina Residence & Tuition Status Supplemental Form – Visa Information
- Submit proof of payment of the SEVIS fee of \$200 through a photocopy of the Form I-901.
- Submit photocopy of your current and valid Form I-20.
- Submit photocopy of your new Visa and updated Passport.

OVERVIEW OF F-1 OR M-1 ENTRY PROCESS

- Student applies to the school and gains admission and meets all other requirements.
- School generates the Form I-20 and sends it to the student.
- After receiving the Form I-20, the prospective student must pay the SEVIS I-901 fee at www.fmjfee.com, the United States Immigration and Customs Enforcement Student and Exchange Visitor Program processing website.
- Student takes the Form I-20 to an American Embassy or Consulate for an interview and obtains an F or M Visa no earlier than 90 days before the reporting date on the Form I-20.
- Student presents the Form I-20 and Visa at the U. S. Port of Entry no more than 30 days before the program start date on the Form I-20.

MAINTAINING F-1 AND M-1 STATUS

- The student must register and maintain a minimum of 12 credit hours every fall and spring semester. If you have difficulty with this requirement, you must meet with the International Student Advisor to discuss your situation before you register. F-1 and M-1 Visa status have no provision for part-time study.
- The student must know the expiration date of your Form I-20, Visa and Passport. Your Form I-20 can be extended or changed by the Admissions Officer or International Student Advisor. Your visa can only be renewed outside the U.S. at a Consulate or Embassy in your home country. Your passport can only be renewed in the U.S. by your home country embassy.
- The student CAN NOT work without authorization. Work authorization for F-1 and M-1 students is very limited.
- The student must keep the Admissions Officer notified of any changes in your mailing address, phone number, visa status or enrollment status.

REMEMBER - It is always best to check with the Admissions Officer or the International Student Advisor if you have questions about immigration or visa status issues.

INTERNATIONAL STUDENTS IN DISTANCE LEARNING COURSES

Non-U.S. citizens are welcome to enroll in Distance Learning courses (Internet courses). Since a student taking Distance Learning courses will reside outside of the physical boundaries of the United States, he or she will be exempt from the Bureau of Citizenship and Immigration Services (BCIS) regulations and VISA requirements. A student follows the same admission procedure to Carteret Community College for Distance Learning courses as U.S. citizens. See the section in this catalog on General Admission requirements for more information. All Distance Learning international students will be charged out-of-state tuition rates established by the North Carolina General Assembly.

For further information on International Admissions, contact one of the following:

Joseph Croom, Admissions Officer
McGee Building, Room 140
(252) 222-6155
admissions@carteret.edu

Mark Johnson, International Student Advisor
McGee Building, Room 119
(252) 222-6148
maj@carteret.edu

US Immigration and Custom Services website at:
http://www.ice.gov/sevis/becoming_nonimmigrant_student_52007.htm