

**March 25, 2020**

Dear Carteret Community College Students,

As we continue to monitor the spread of COVID-19 in our county, state, and beyond, we at the College hope you and your families are faring well. We miss seeing you, and we appreciate your patience and persistence in learning new methods of technology that allow for the continuation of courses at a distance.

The College's leadership team has reassessed the situation now that we are nearing the end of our first 14-days of modified operations, and we believe it is imperative to continue social distancing precautions to assist in reducing potential effects of the virus.

To that end, President Hauser has just issued a statement to faculty and staff indicating the College will extend the online instruction format **through April 17**. Here are the details:

### **STUDENTS – CURRICULUM INSTRUCTION**

Effective immediately all curriculum classes\* will continue to be delivered online via email and/or Moodle through April 17 (pending progression of COVID-19). **Curriculum classes are NOT cancelled, but will be delivered in an online format.**

**Selected Health Science and BLET programs will be allowed to continue with laboratory instruction and end-of-program testing. Program chairs will communicate their plans for on-campus activities to students within 24 hours. Students with questions should email their instructors if they need clarification or additional information for each course.**

The Carteret Community College Bookstore will be closed. Students can access the bookstore at <https://www.bkstr.com/carteretccstore/home>. Students can place online orders and the bookstore will ship at no cost for student orders.

The Library and Academic Support will continue to be closed to students and public users until April 17 (pending progression of COVID-19). Librarians are available to assist with research and citation questions via the “Chat” link on the Library web page, by email to [library@carteret.edu](mailto:library@carteret.edu), or via telephone at (252) 222-6213. If you need assistance with tutoring, please contact **Academic Support Services at (252) 222-6218**.

A **Student Hotline -- (252) 222-6100 --** has been set up as an additional service to students. We urge students to contact your course faculty member or advisor first before calling the hotline.

## **STUDENTS – CONTINUING EDUCATION**

Effective Monday, March 30, **selected** continuing education and basic skills classes will be delivered online through April 17 (pending progression of COVID-19). Continuing Education courses will be under the direction of Mr. Perry Harker to determine which programs are allowed to continue. A continuing education representative will be in contact with you via email or telephone.

Most importantly, please stay informed and take good care of yourselves during this extended time. The College's website, [www.carteret.edu](http://www.carteret.edu), has links to the CDC Coronavirus resource list. Please also continue to practice disease prevention strategies such as staying at home if you are sick, avoiding close contact with others who are sick, keeping a six-foot distance from others, covering your mouth and nose when you cough or sneeze, and washing your hands often with soap and water.

Wishing you health and wisdom as we all navigate this time of uncertainty,

Tracy Mancini, Ed.D.  
Vice President of Instructions and Student Support

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