

**Status of Coronavirus Emergency Financial Aid to Students (Federal Reporting)
Higher Education Emergency Relief Funds, Coronavirus Aid, Relief, and
Economic Security (CARES) Act & Higher Education Relief Funds II (CRRSAA), &
American Rescue Plan (ARP)**

U.S. Department of Education

As of June 30, 2021

- 1) Carteret Community College (College) signed and returned to the Department of Education (Department) the College's Certification and Agreement for Emergency Financial Aid Grants to Students under the CARES Act under section 18004(a)(1), and the supplement under CRRSAA section 314(a)(1), and under ARP section 2003(a)(1). This includes assurance that the College has used, or intends to use, no less than \$2,455,407 collectively to provide Emergency Financial Aid Grants to students.
- 2) The College was initially funded \$387,473 and an additional \$387,473 supplement and another additional supplement of \$1,680,461 or \$2,455,407 collectively from the Department pursuant to the College's Certification of Agreement for Emergency Financial Aid Grants to Students.
- 3) As of the date of this report, the College distributed \$619,421.29 to 379 students.
- 4) The estimated total number of the College's students eligible to participate in the programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act is 887.
- 5) Students who are eligible to receive an Emergency Financial Aid Grant received an email notification sent on May 19 and June 1, 2021 (Exhibit 1) to their individual College email address with an application attached (Exhibit 2a & 2b). The college also created a web page as well as posted the information on the college's social media sites with a link to the application.
- 6) Students who are eligible to receive an Emergency Financial Aid Grant were required to complete the application (Exhibit 2a & 2B). Financial Aid staff reviewed the application and assessed the application for emergency student aid (Exhibit 3 & 4).
- 7) Exhibits 1, 2a, 2b, 3, and 4 are included in this report

Exhibit 1

Students: If you are applying for the CARES Act, you need to complete the CARES Act application. If you would like for us to pay your tuition and fees or assist with your bookstore charges, you must also complete the Consent Form.

Please let us know if you have any questions.

Exhibit 2a

Print Form

Clear Form



"CARES Act"

COVID-19 Emergency Student Financial Aid Grant Application

Student ID#:

First Name: Middle Initial: Last Name:

Address:

City: State: Zip:

Telephone: Email:

Requested Amount:

I certify that I, , have expenses that relate to the disruption of campus operations due to COVID-19 and that I was not enrolled exclusively in online programs.

Student Signature: Date:

Exhibit 2b



3505 Arendell Street, Morehead City, NC 28557 ♦ (252) 222-6000 ♦ www.carteret.edu

I, _____, hereby authorize Carteret Community College to deduct and pay the tuition and fees owed for the _____2021 term from my Coronavirus Response and Relief Supplemental Appropriations Act 2021 (CRRSAA) award.

Printed Name: _____

Signature: _____

Student ID#: _____

Date: _____

Exhibit 3 – Relative to CRRSAA Funds

COVID-19 Emergency Student Financial Aid Grant Application

Student ID#:

FOR COLLEGE USE ONLY:

Student is enrolled as a curriculum student of Carteret Community College or is currently enrolled in a continuing education certificate program of Carteret Community College at the time of this application:

Yes No

Student is Title IV eligible:

Yes No

Student was enrolled in a course(s) that had an instruction mode other than online prior to College's disruption due to COVID-19:

Yes No

Student has a financial need related to the College's disruption from the COVID-19 pandemic:

Yes No

Funds Approved:

Approval Date:

Approval Semester:

Disapproval Date:

Reason for Disapproval:

Financial Aid Professional Signature:

Exhibit 4



Procedures for Disseminating COVID-19 Emergency Student Financial Aid Grant Funding

“HEERF I, II, III Funds”

“The COVID-19 Emergency Student Financial Aid Grant Funds will be awarded to students that have a financial need due to the disruption of the College during the COVID-19 pandemic. The funds will be awarded on a first-come, first-serve basis for all students who qualify starting with the Spring 2020 term as of March 13, 2020 through the Summer 2021 term or as long as there are funds available, whichever is earlier.

The maximum amount that can be awarded per student per term is \$1,500 and is proportioned according to the schedule below:

Student Type*	Max. that Can be Awarded
Full time Student	\$1,500
$\frac{3}{4}$ Time Student	\$1,000
$\frac{1}{2}$ Time Student	\$ 750
Less than $\frac{1}{2}$ Time	\$ 250
*Student Type is based on the higher status of the student for Spring, Summer & Fall 2021 registration	

Student eligibility:

- Is currently registered as a student of Carteret Community College
- Must have a financial need due to the disruption of the College during the COVID-19 pandemic
- Must be enrolled in a course(s) with the mode of instruction as other than online
- Must be completing courses for the Spring 2021 or Summer 2021 terms

Failure to maintain the above eligibility could result in ineligibility for future terms

Application Process:

1. Student must fully complete, sign and return the aid application for review.

2. Financial Aid Director makes the determination that the applicant is eligible and the amount to award is within the aid limitations.
3. If eligible, the Financial Aid Director will award the grant to the student using a cash financial aid code and forward the application to the Business Office.

Funding Source	Financial Aid Code	GL Account
CARES Act Funds	CARES	02-822-00-560001-60901
CRRSAA Funds	CRSSA	02-820-00-560001-60901
HEERF III	HEER3	02-826-00-560001-60901

4. Business Office will process a check to the student in the amount of the approved aid. A copy of the check and the supporting paperwork will be forwarded to the VP for Finance and Administrative Services for recording and tracking. The Business Office will also apply funds to the student account consistent with the student consent.
5. If not eligible, the Financial Aid Director will inform the student that their application has been denied and afford the student the opportunity to resubmit if they can satisfy the reasons for denial.
6. The VP for Finance and Administrative Services will be responsible for recording all the necessary information about the award on the institutional reporting template and maintaining the completed documentation for any future reference, audit, reports or submission.