



Medical Assisting A.A.S. Degree

The Medical Assisting curriculum prepares multi-skilled health care professionals qualified to perform administrative, clinical, and laboratory procedures.

Course work includes instruction in scheduling appointments, coding and processing insurance accounts, billing, collections, computer operations; assisting with examinations/treatments, performing routine laboratory procedures, electrocardiography,

supervise medication administration; and ethical/legal issues associated with patient care.

Graduates of CAAHEP-accredited medical assisting programs may be eligible to sit for the American Association of Medical Assistants' Certification Examination to

Employment opportunities include physicians' offices, health maintenance organizations, health departments, and hospitals.

**FOR MORE INFORMATION
CONTACT**

Vonda Godette
Chair of Medical Assisting
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COURSE NUMBER/TITLE

CREDIT HOURS

SEMESTER OFFERED

ADVISING NOTES

COMMUNICATION (6 credits)

ENG 111 Writing and Inquiry	3	FA, SP, SU	
ENG 112 Writing/Research in the Discipline	3	FA, SP, SU	Prereq: ENG-111

HUMANITIES/FINE ARTS (3 credits)

HUM 115 Critical Thinking	3	FA, SP, SU	
PHI 240 Introduction to Ethics	3	FA, SP, SU	

SOCIAL/BEHAVIORAL SCIENCE (3 credits)

PSY 150 General Psychology	3	FA, SP, SU	
PSY 118 Interpersonal Psychology	3	SP	

NATURAL SCIENCE / MATH (3 credits)

MAT 110 Math Measurement & Literacy	3	FA, SP, SU	
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MAJOR REQUIREMENTS (53 credits)

MED 110 Orientation to Medical Assisting	1	FA-1	
MED 116 Intro to Anatomy & Physiology	4	FA-1	
OST 149 Medical Legal Issues	3	FA-1	
MED 121 Medical Terminology I	3	FA-1	
MED 130 Admin Office Procedures I	2	FA-1	
MED 140 Exam Room Procedures I	5	FA-1	
MED 112 Orientation to Clinic Setting I	1	SP-1	
MED 122 Medical Terminology II	3	SP1	
MED 131 Admin Office Procedures II	2	SP-1	
MED 150 Laboratory Procedures I	5	SP-1	
MED 240 Exam Room Procedures II	5	SP-1	
MED 260 MED Clinical Practicum	5	SU-1	
MED 264 Medical Assisting Overview	2	SU-1	
MED 270 Symptomatology	3	FA-2	
MED 276 Patient Education	2	FA-2	
MED 230 Admin Office Procedures III	2	SP-2	
MED 232 Medical Insurance Coding	2	SP-2	
MED 274 Diet Therapy / Nutrition	3	SP-2	

Other Requirements (1 credit)

ACA-122 College Transfer Success	1	FA, SP, SU	
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ADDITIONAL NOTES: _____