CARTERET
COMMUNITY COLLEGE
Corporate and Community Education
3505 Arendell Street, Morehead City, NC 28557 ♦ (252) 222-6200 ♦ www.carteret.edu

Dear Prospective Student,

We look forward to helping you in obtaining your Nurse Aide I certification. Please review the enclosed orientation/class sheet and CNA I Program application form.

Before registering for the Nurse Aide I Class you must complete the following ***prior*** to orientation:

1. Sign up for orientation once you have chosen an orientation session by calling 252-222-6200.
2. You have either taken the TABE test (Test of Adult Basic Education), previously taken a college entrance exam, or currently have a degree. If needing to take the TABE test, contact Basic Skills at 252-222-6195 to schedule a test date.
3. Attend the orientation date you signed up for.
4. After orientation, you are welcome to register for your class. At that time, you will hand in the application form and pay the required fees ***ONLY*** when all of the prior requirements are fulfilled after the requirements have been met. (Please note that the last day to pay fees is the day of class; however, there is no guaranteed placement at that time.)
5. Purchase required books from the bookstore in the Bryant Building. The books for the NA I class are *AHA BLS CPR and Hartman's Nursing Assistant Care: Long Term Care*.
6. The classroom is located on the first floor in the Wayne West Building, Room 122a unless otherwise indicated.

Thank you for your interest in Carteret Community College and the Nurse Aide I Program.

Juanita Parker
Nurse Aide Program Coordinator
Corporate and Community Education Bldg.
Phone: 252-222-6019

An Equal Opportunity Educational Institution Serving the Community without regard to Race, Creed, Sex, National Origin, or Disability

CARTERET COMMUNITY COLLEGE

CORPORATE & COMMUNITY EDUCATION DIVISION

CNA I PROGRAM APPLICATION FORM

STUDENT INFORMATION

1. SSN: _____-_____-_____

2. Name: _____

3. Mailing Address_____

_____

4. City: _____

5. State:_____ Zip:_____

6. Phone Number: Home _____

Work _____

Cell _____

7. Birthdate_____

10. Sex: (check one) __ 1. Male __2. Female

11. Race: (check one) __ 1. White __ 2. Black
__3. Indian __ 4. Hispanic __ 5. Asian

12. Highest Grade Completed _____ or (check one)

__ (- -) GED Diploma __ (15) Associate Degree

__ (13) Adult High School __ (16) Bachelor Degree

__ (14) 1 Yr. Voc. Diploma __ (17) Master or higher

13. Residence: State_____ County Name_____

14. Vocation:_____

15. Employment: (check one)
__ (F) Full Time
__ (P) Part Time
__ (U) Unemployed
__(1) Retired

16. Employer:_____

All students under 18 must complete a dual enrollment form to attend class.
Occupational students over 65 – instructor must verify age in order to exempt tuition fee.

8. Please describe your previous work in the healthcare field:

_____

_____

_____

9. Student Signature:_____ 17. Date: _____

For Internal Use Only – Please do not write below this line

With Application

__ Copies Driver's License/SS Card
__ Fees Paid
__ Tabe Score _____ (8th grade or higher)
__ Criminal Background Check Completed

Prior to Clinicals

__ TB
__ Hep B/Declination

Course Description

The Nurse Assistant I course is 176 hours. It is comprised of 53 hours of academics, 63 hours of lab, and 60 hours of clinical experience in long-term care facility.

This course introduces physical care skills, psychosocial care skills, and role of the Nurse Aide required to provide care for patients, residents or clients in a healthcare setting.

Topics include activities of daily living, basic nursing skills, restorative skills, emotional and mental health needs, spiritual and cultural needs, communication, patient's rights, legal and ethical behavior, personal care, and being a member of the healthcare team.

Upon successful completion of the program, students will qualify to take the written and practical skills test at their selection of a "Regional Test Site".

Exam fees are listed in North Carolina Nurse Aide I Candidate book or online at www.credentia365.com

Anyone interested in attending the Nurse Aide Program can check online for current class dates and times.

Start an exciting career in the

CARTERET COMMUNITY COLLEGE

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Corporate & Community Education Division
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Hope, Opportunity & Jobs
With Continuing Education
3505 Arendell Street
Morehead City, NC 28557

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Nursing Assistant I

176 Hours

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Telephone: 252-222-6200

Entrance Requirement into the Program

Student applications will be processed and accepted on a first-come, first-serve basis after **Orientation**.

Therefore, it is important to adhere to the entrance requirements to be assured a seat in one of the upcoming classes.

1. A TABE (Test of Adult Basic Education) reading test is required **prior** to orientation unless a recent College entrance exam has been taken or student holds a high school or GED diploma.
2. Criminal background check and drug screen completed at www.usinfogroup.com.
   USER ID: CARTERET NA
   Password: student
   (Cost $25 for background; $52 for drug screen.)
3. Student must submit a completed application with payment to secure your seat in the class. PAY FEES after **Orientation Session**.
4. Student will present matching identification with signed Social Security card (not laminated) and ID on the first day of class.

Responsibility of the Student:

After acceptance into the program, it is the **responsibility of the student** to complete the clinical requirements two (2) weeks prior to the clinical start date indicated on the class calendar. Adherence to the Nursing Assistant I regulations, including the clinical requirements, is the student's responsibility, **NOT** the coordinator or the instructor for the program.

Begin a career that can make a difference in your life!

Clinical Requirements

Upon acceptance into the Nurse Assistant I program, the student must agree to the following requirements:

1. Student must have a current TB skin test .
2. Student must have the Hepatitis B vaccination or see student handbook.
3. Varicella (Chicken pox) is a growing concern in Healthcare personnel. Students must provide:
   - Documentation by physician with dates of positive history;
   - Titer drawn if negative history of disease;
   - If none of above, will require 2 dose series with documentation of dates.
4. MMR
5. Flu vaccine
6. Fully vaccinated for COVID-19 at least 2 weeks prior to clinicals.

The above immunization requirements must be met before going to clinicals. Please bring all immunization records the **first day of class.**

Clinical Uniform Requirements

1. Student must wear a **college uniform (scrubs)**. Information about the scrubs may be obtained at the CCC Bookstore.
2. Student must wear white or black socks with pants, and **slip resistant** white or black shoes (sneakers are acceptable).
3. Student must wear a watch with a second hand. The numerals and face of the watch should be large enough for easy reading. (No digital or Smart watches.)
4. It is recommended students have their own BP cuff and stethoscope to practice outside of lab and clinical time.
5. Student must wear a student name badge at all times during clinicals. The name badge will be provided by the College.

REGISTRATION REQUIREMENTS

Step 1: Note...If you are under 18 years old, we have to have a dual enrollment form completed by your high school or proof of your GED at time of preregistration.

Step 2: Students must attend the Orientation Session before their chosen NA I class begins. Call 252-222-6200 or 252-222-6019 to sign up for orientation.

Step 3: Complete a criminal background check and drug screen online at www.usinfogroup.com.
USER ID: CARTERET NA
Password: student

Step 4: Register and pay for NA I class after orientation is complete.

Registration Fee:	**$180.00**
Allied Health Fee:	**21.25**
Student Insurance:	**.55**
CPR Card:	**5.00**
Technology Fee:	**5.00**
In-house NA I Student Manual	**35.00**
Total:	**$246.80**

Step 5: Purchase the books in the College bookstore before the first class meeting.

Hartman's Nursing Assistant Long Term Care
and
AHS BLS CPR: $75.52

ALL FEES SUBJECT TO CHANGE