



Career and Technical Education Pathway Medical Office Administration

College Name Carteret Community College Effective Term: Fall 2023
 Curriculum Code: C25310P Curriculum Title Medical Office Administration

Please note that you must have already received State Board approval to offer the traditional program in order to file a program of study for the Career and Technical Education Pathway. (i.e. your college must be approved for Welding in order to file a program of study to offer a Welding Career and Technical Education Pathway).

The program of study must consist of specific course requirement and may not include elective options (pick lists).

GENERAL EDUCATION COURSES (certificate general education is optional)

| Course Prefix/Num | Course Title | | SHC |
|---|--------------|-------|---|
| _____ | _____ | _____ | SHC |
| _____ | _____ | _____ | SHC |
| Total SHC for General Education Courses: | | | <input style="width: 50px;" type="text"/> SHC |

CORE COURSES

| Course Prefix/Num | Course Title | | SHC |
|------------------------------------|-------------------------------|----------|--|
| MED-121 | MEDICAL TERMINOLOGY I | 3 | SHC |
| MED-122 | MEDICAL TERMINOLOGY II | 3 | SHC |
| OST-148 | MED INS & BILLING | 3 | SHC |
| OST-149 | MEDICAL LEGAL ISSUES | 3 | SHC |
| OST-164 | OFFICE EDITING | 3 | SHC |
| _____ | _____ | _____ | SHC |
| _____ | _____ | _____ | SHC |
| Total SHC for Core Courses: | | | <input style="width: 50px; text-align: center;" type="text" value="15"/> SHC |

OTHER MAJOR COURSES

| Course Prefix/Num | Course Title | | SHC |
|---|--------------|-------|---|
| _____ | _____ | _____ | SHC |
| _____ | _____ | _____ | SHC |
| Total SHC for Other Major Courses: | | | <input style="width: 50px;" type="text"/> SHC |

OTHER REQUIRED COURSES

| Course Prefix/Num | Course Title | | SHC |
|--|--------------|-------|---|
| _____ | _____ | _____ | SHC |
| _____ | _____ | _____ | SHC |
| Total SHC for Other Required Courses: | | | <input style="width: 50px;" type="text"/> SHC |

| | | |
|------------------------------|-----------|--|
| Total SHC for Program | 15 | |
|------------------------------|-----------|--|