

# CCP Enrollment Checklist

(Use this document as a guide until your classes begin!  
College classes may start before your high school classes.)

1



Talk to your HS counselor about your schedule and interest in the CCP Program

2



Make an appointment with the CCP liaison or an NC Works career coach to choose a pathway and classes.

3



Submit a CFNC application and Student/Parent Agreement (for new students) or submit a re-enrollment form (for returning students).

4



Watch for your acceptance letter in the mail and check your HS email for a registration notification and copy of your schedule.

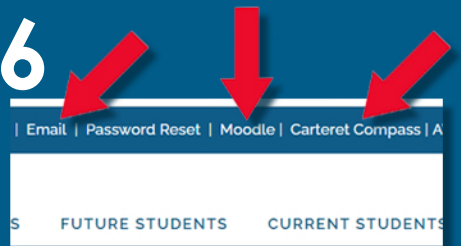
5



Reset your CCC password using the "Password Reset" portal at the top of the CCC home page. Use the username from your letter or registration email and answer the questions to create your new password.

Password: \_\_\_\_\_

6



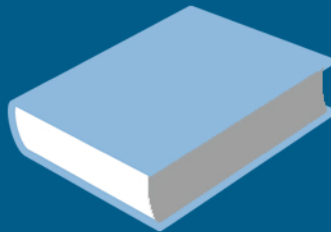
Using the links at the top of the CCC home page, make sure you can access all three of your CCC student accounts\*. If there are issues, contact IT Support at 252-222-6196.

7



Complete the online CCP orientation before the first day of class. Review the academic calendar on the CCC website for important dates and info.

8



Students are responsible for paying their CCP fees and textbook/material costs each semester. Textbooks should be purchased at the Carteret CC Bookstore prior to the start of class\*\*.

9



Classes show in Moodle\*\*\* on the first day of class. Open your class, complete the verification assignment, and review the syllabus for important dates and other info.

\* CCP students have three accounts at the community college: Carteret Compass, CCC email, and Moodle. The CCC email account is completely separate from your CCPS email account. Check your CCC email account daily.

\*\* CCPS students may contact the CCP liaison (Kathy Bernstein at [kathy.bernstein@carteretk12.org](mailto:kathy.bernstein@carteretk12.org)) if they have concerns regarding textbook/material costs.

\*\*\* Moodle also contains your instructor's contact information. Make sure you read ALL information posted in Moodle and submit assignments BEFORE the due date. Contact Distance Learning for login issues at 252-222-6397.